

**Legal Notice  
Town of Parma  
Hilton, New York  
462 Parma Center Road -  
Roof and Painting  
Advertisement for Bids**

In accordance with Section 103 of Article 5-A of the General Municipal Law, sealed Bids for the construction of the 462 Parma Center Road - Roof and Painting will be received by Town of Parma, at the office of the Town of Parma, 1300 Hilton Parma Corners Road, Hilton, New York 14468, until 11:00 AM local time on March 30, 2022, at which time the Bids received will be publicly opened and read.

The project includes the removal of the existing roof system and replacement with a new asphalt shingle roofing system, gutters and repainting for the Meetinghouse Building located at 462 Parma Center Road.

Sealed Bids will be received for a single prime Contract. Bids shall be on a price basis, as indicated in the Bid Form.

The Bidding Documents must be obtained through the Avalon Planroom (Issuing Office) in order to be considered a Plan Holder of record. Bidding Documents obtained from any other source are for examination only, are not considered complete and are not valid for bidding purposes.

Bidding Documents may be viewed and ordered through the Issuing Office website at: [www.avalonroch-planroom.com/](http://www.avalonroch-planroom.com/) in the "Public Jobs" section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (585) 242-9999. Drawings can be picked up at any of Avalon Document Services' locations.

1. For a non-refundable fee of Ten Dollars (\$10), interested firms may request and receive an Electric Download of the Bidding Documents.

2. For a non-refundable fee of Ten Dollars (\$10), interested firms may request and receive a CD with electronic copies of the Bidding Documents. If the CD is to be shipped, the Bidder must furnish Avalon with the Bidder's active UPS or Federal Express account number or pay Avalon for all shipping and handling costs.

3. For a non-refundable fee, printed copies of the Bidding Documents may be obtained from the Avalon Planroom. If the documents are to be shipped, the Bidder must furnish Avalon with the Bidder's active UPS or Federal Express account number or pay Avalon for all shipping and handling costs.

Prospective Bidders may examine the Bidding Documents at the MRB Group Rochester, NY Office on Mondays through Fridays between the hours of 8:30 AM and 4:30 PM, and may obtain copies of the Bidding Documents from the Issuing Office as described below.

The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Town of Parma nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

The Town of Parma, Monroe County, New York, reserves the right to reject any or all bids, or to waive any informalities, or to make an award to other than the low bidder. It further reserves the right to limit the amount of the award.

Attention of the bidders is particularly directed to the requirements of the conditions of employment to be observed and minimum Wage Rates to be paid under the Contract. Additionally, bidders are directed to the requirements of the funding agencies involved with this project, including the Community Development Block Grant requirements.

The Town of Parma does not discriminate on the basis of handicapped status in admission or access to, or treatment or employment in, its programs and activities.

A Pre-Bid Conference will be held on March 23, 2022 at 11:00 AM local time at 462 Parma Center Road, Hilton New York

Representatives of Owner and Engineer will be present to discuss the Project. Attendance at the pre-bid conference is highly encouraged but is not mandatory.

Bid security shall be furnished in accordance with the Instructions to Bidders.

**Owner: Town of Parma**

**By: Carrie Fracassi**

**Title: Town Clerk**